

COLORADO BAPTIST GENERAL CONVENTION

COLLEGIATE VOLUNTEER MINISTRY

POLICY INFORMATION

The Colorado Baptist General Convention in cooperation with the North American Mission Board and the Baptist Student Union administers a program of Collegiate Volunteer Ministries. The programs are funded by the North American Mission Board and State Baptist Student Unions for the purpose of supporting the missionary goals and objectives of the Colorado Baptist General Convention.

The Colorado Baptist General Convention and the churches utilizing the personnel are subject to the policies of the North American Mission Board and the state Baptist Student Unions. The Colorado Baptist General Convention Department of Church Extension is responsible for the administration of this program in Colorado.

I. Criteria for assigning personnel

The Church Extension Division has mission objectives which will determine the priority of assignments to churches and associations. All requests will receive attention as we want to help provide ministry resources for the churches and missions. However, when the number of students available falls below the number of requests received, the priorities listed below will be the criteria for making decisions concerning assignments. Requests will also be evaluated upon the past proven, positive utilization of collegiate volunteers.

1. No more than two funded summer missionaries will be assigned to any one church.
2. Churches and missions with annual programming involving collegiate volunteers.
3. We encourage the use of Innovators in resort areas to free the numbers of missionaries that can be used where the use of innovators might not be viable due to the job market.
4. Churches planting new mission congregations in Colorado. The student, in cooperation with and under the direction of their local supervisor, shall conduct such activities as surveys, visitation, Backyard Bible Clubs, recreational ministries, Vacation Bible Schools, Bible teaching, conducting worship, music, etc..
5. Assisting the small congregation in it's growth. Many of the same activities are required, including VBS, teaching Sunday School and Youth/Children work.
6. Collegiate Summer Missionaries may be assigned to Associational projects or to established churches based on availability of students.

II. Procedures

1. Request forms may be obtained from the office of your Associational Director of Missions in early June.
2. All requests for personnel must be returned to the Associational Director of Missions by July 10

3. The Associational Director of Missions shall prioritize the requests according to the Colorado Baptist General Convention criteria and send his recommendations to the office of Resort Church Extension (P.O. Box 1125, Aspen CO 81612) by July 16.
4. The office of Resort Church Extension shall file the requests with the North American Mission Board by August 10. This is the North American Mission Board deadline.
5. The North American Mission Board notifies the Colorado Baptist General Convention of the positions picked up by the state Baptist Student Unions in November. The North American Mission Board begins making it's assignments in February or March.
6. The Colorado Baptist General Convention will notify the supervisors within 2 weeks after the notification of the North American Mission Board.

III. Policies

1. The church/association requesting personnel must complete the application provided by the Colorado Baptist General Convention, including a detailed calendar of activities and a job description.
2. The church/association must provide lodging, food, viable ministry opportunity and other necessary items to ensure a happy and productive summer.
3. The church/association is responsible to provide travel from state orientation, field travel, and to provide travel to the agreed on port of departure.
4. The local supervisor must attend the state orientation with the students. The North American Mission Board expects the supervisor to have attended the North American Mission Board Supervision Level I Workshop. In the case of a supervisor attending the supervision workshop during the state orientation that supervisor will attend as many of the orientation sessions with the missionary as possible.
5. The supervisor is required to attend the Colorado Baptist General Convention sponsored one day workshop in the Spring for planning an effective utilization of Collegiate Volunteer Missionaries.
6. The church/association supervisor is responsible to train the local hosts (lodging) and others who will work with the summer personnel in the fulfillment of their objectives.
7. Discipline: The supervisor is expected to have **weekly** sessions with the personnel, either group or private. In keeping with good supervisory skills the supervisor will deal with all matters which require discipline keeping in mind the goal to assist in the fulfillment of the objective of the summer and seek to guide the student in his or her spiritual growth.
8. Any transfer or cancellation of personnel will be first referred to the Associational DOM. He must notify the office of Resort Church Extension immediately. The only persons to officially cancel or transfer a student will be the director of Collegiate Volunteer Ministries or the Director of Church Extension.
9. All accidents or illness requiring medical services must be handled locally and the North American Mission Board notified for insurance purposes. The Associational Director of Missions and the office of Resort Church Extension shall be notified.

10. Under no circumstances shall the supervisor allow the student to leave the field before the agreed upon time. If for any reason a student must leave the field of service earlier than expected, the local supervisor must obtain permission from the Resort Church Extension Department **prior** to releasing the student.
 11. The supervisor is responsible to have back-up plans for the effective utilization of the missionary in the case of a cancellation of a program or event.
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IV. Financial Assistance

1. It is the responsibility of the church and/or association to bear the cost of local travel, lodging and meals for the students.
2. There are limited mission funds for a high priority need in a situation with very limited resources. Where funds are required the request for funds must accompany the request for students.
3. A \$30 orientation assessment for each student is requested. This orientation assessment can be mailed to the Church Extension office of the Colorado Baptist General Convention when the assignments are made or brought to the State Orientation. Do not send with the request.
4. It is expected that the Pastor or host family provide lodging and meals for the students, except where several students are to share an apartment and cook their own meals. Funds for meals will take a second priority position to requests to meet the needs of travel and/or programs.
4. The more the local church and/or association do to host the personnel, the more successful the summer will be.
5. If the church and/or association send the missionary to camp as counselor for their youth group, they need to plan to cover the cost of the missionary.

Please keep this policy statement in your church records for future reference.

Church Agreement

Please fill this page out and return with your request form to your Associational Director of Missions

V. Church Agreement

The Associational Director of Missions shall see to it that every request for Summer Missionary and/or Innovator position is accompanied by this policy statement. The church shall agree to all of the stated policies. This document shall serve as a covenant between the church and/or association, the Associational Director of Missions and the Colorado Baptist General Convention Church Extension Division.

We do hereby agree to abide by the procedures, policies and financial information provided in the Colorado Baptist General Convention Collegiate Summer Missionary Policy Information document.

Church Name: _____

Pastor's Signature: _____

Church Clerks Signature: _____

Director of Associational Missions Signature: _____